

Report to: **Salcombe Harbour Board**
Date: **28 September 2015**
Title: **Proposed charges 2016-17**
Portfolio Area: *Salcombe Harbour*
Wards Affected: **All**

Relevant Scrutiny Committee: Overview & Scrutiny Committee

Urgent Decision: **N** Approval and clearance obtained: **N**

Date next steps can be taken: **N/A**
(e.g. referral on of recommendation or implementation of substantive decision)

Author: **A Parnell** Role: **Harbour Master**
Contact: **01548 843791**

Recommendations:

1. That the Harbour Board RECOMMENDS to Council that the changes to the charging policy set out in paragraph 3 of this report be approved; and
2. The proposed fees and charges as presented in the Appendix to this report be approved for implementation from 1st April 2016.

1. **Executive summary.** This report proposes the levels to which the existing fees and charges should be set to offset the identified budget gap in the Salcombe Harbour 2016/17 budget of £5,200.

2. **Background.** The proposed fees and charges for 2016/17 are based on the outline proposals set out in the Salcombe Harbour Strategic Business Plan 2nd Edition and adopted by Council on 19 July 2012 (**SH 62/11**). The forecast, based on inflation of 4% and a pay award of 1%, was for an annual price increase of 4.8%. Lower actual inflation and operating efficiencies have been able to deliver a smaller increase than forecast. The budget gap for 2016/17 is £5,200.

3. **Proposed fees and charges for 2016/17.**

Item	Amendment proposed	Comment
------	--------------------	---------

Facility retention deposit	No change	Currently £125
Harbour Dues	No change	
Resident mooring fees	1% increase	Raises £3,300
Overnight berthing fees at town landings	25% increase	Raises £700 See note 1
Private mooring licence fees	1% increase	Raises £200
Pontoon fees	1% increase	Raises £1600
Out of season discounts	No change	50% discount Oct-Mar, 25% discount Apr-Jun and Sept, and '7 nights for the price of 5' throughout the year
Taxi charges	No change	
Night security patrol	1% increase	Remains aligned with annual increases in existing contract Raises £400

Note 1: Overnight berthing at the town landings is presently charged at 125% levy, which equates to approximately an extra £5 for a 10m yacht. Not only do these berths have water and electricity, they are also 'walk ashore'. Since their crews don't need to use the taxi service (at c£4 per person per round trip) these coveted berths are effectively cheaper and offer more! The increase of 25% to the overnight landing rate will raise c£5 per boat extra to redress the balance.

4. The total anticipated increased income is £6,200 however this will in turn increase our rent liability to the Duchy of £1000. The net result however is £5,200 which matches the identified budget gap.

5. **Outcomes/outputs.** The identified budget gap is reduced to £0.

6. **Proposed Way Forward.** The Harbour Board recommends to Council that these fees and charges are implemented from 2016/17.

7. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance	N	The Pier and Harbour (Salcombe) Confirmation Order 1954
Financial	Y	The identified budget shortfall of £5,200 in the 2016/17 Salcombe Harbour budget is reduced to £0.
Risk	Y	There is a risk that inflation or a pay award exceeds the anticipated levels and the harbour budget goes into deficit, which would have to be underwritten by the Harbour's General Reserve.
Comprehensive Impact Assessment Implications		

Equality and Diversity	N	None
Safeguarding	N	None
Community Safety, Crime and Disorder	Y	The Harbour's budget includes provision for a security patrol to increase marine security.
Health, Safety and Wellbeing	Y	The Harbour's budget includes provision for HS&E improvements
Other implications	N	

Supporting Information

Appendix: A. Fees and Charges

Background Papers: None

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed	Yes/No
SLT Rep briefed	Yes/No
Relevant Exec Director sign off (draft)	Yes/No
Data protection issues considered	Yes/No
If exempt information, public (part 1) report also drafted. (Committee/Scrutiny)	Yes/No